KALOTI CLARENCE MABEYA

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# Objective

Recent Bachelor of Commerce (Finance) graduate with a strong academic background and a keen interest in practical financial operations. Dedicated to continuous learning, professional growth, and contributing meaningfully to the financial sector with a passion for integrating technology and finance to support organizational goals.

# Education

Bachelor of Commerce: Finance Jan 2021 – Nov 2024 Technical University of Kenya

* GPA: Second Class Upper Division

Kenya Certificate of Secondary Education (KCSE) Jan 2016 – Nov 2019 Moi High School Kabarak

* Grade B

Kenya Certificate of Primary Education (KCPE) Moi University Chepkoilel Primary School

* Score: 389 Marks

# Core Skills

* Financial Principles: Strong understanding of budgeting, financial reporting, and accounting.
* Data Analysis: Skilled in Python, Microsoft Excel, and Google Sheets for academic projects and research.
* Leadership: Proven ability to initiate and lead university projects and clubs.
* Research & Reporting: Adept at conducting comprehensive financial research through academic assignments.
* Technology Integration: Promoting finance and tech literacy through volunteer initiatives.
* Risk Management – Coursera  
  Developed foundational knowledge in identifying, analyzing, and mitigating financial risks within organizational contexts.
* Understanding Financial Markets – Coursera  
  Gained insights into market structures, instruments, and key drivers of global financial systems.

# Academic Attachment

Academic Attachment – Finance Department, Kenyatta National Hospital May 2024 – July 2024 (Completed during degree program)

* Actively involved in **NHIF and private insurance claims reconciliation**, including verifying patient billing against policy limits, correcting errors, and initiating refund processes.
* Assisted in the preparation of **monthly financial reports** for both internal stakeholders and the Ministry of Health including revenue summaries, receivables aging, and expenditure analysis.
* Engaged in **budget preparation support**, reviewing historical expenditure patterns and inputting projections into SAP for use in departmental budget planning.
* Monitored and updated **ledger entries and expense classifications**, ensuring compliance with public sector accounting standards.
* Participated in internal **audit trail reviews**, checking for invoice inconsistencies, duplicate payments, and cash handling compliance.
* Used **Excel and Google Sheets** to create pivot tables, generate charts, and automate reporting templates for finance officers.
* Shadowed senior accountants during **supplier payment processing,** and helped verify supporting documents, LPOs, and GRNs against invoices.

# Volunteer Experience

Volunteer Tech Instructor – LEA Organization Oct 2024 – Present

* Volunteer Tech Instructor at LEA Organization, an inter-university initiative started at TUK aimed at bridging technology with diverse academic disciplines.
* Designed and delivered lessons introducing learners to financial concepts and programming fundamentals using Python and JavaScript.
* Promoted tech adoption and empowered young individuals with practical digital and coding skills.
* Fostered critical thinking, interdisciplinary learning, and career exploration among students.

# Achievements

* Digital Finance Integration: Volunteered with LEA Organization to promote digital literacy and financial education in underserved communities, bridging finance and technology.
* Student Financial Leadership: Founded and led the Finance and Investment Club, coordinating peer workshops to promote campus-wide financial awareness despite structural challenges.

# Hobbies & Interests

* Reading especially finance, tech, and personal growth topics.
* hiking
* Treasure hunts and puzzles enjoy creative thinking, problem-solving, and strategic exploration.

# References

Catherine Mwangi

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